

**BERNARDS TOWNSHIP BOARD OF EDUCATION
BASKING RIDGE, NEW JERSEY
MINUTES INDEX
FEBRUARY 22, 2016
REGULAR SESSION 6:00 P.M.
EXECUTIVE SESSION 6:02 P.M.
WILLIAM ANNIN MIDDLE SCHOOL CONFERENCE ROOM
REGULAR SESSION 7:05 P.M.
WILLIAM ANNIN MIDDLE SCHOOL AUDITORIUM**

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**BERNARDS TOWNSHIP BOARD OF EDUCATION
BASKING RIDGE, NEW JERSEY
MEETING MINUTES
FEBRUARY 22, 2016
REGULAR SESSION 6:00 P.M.
EXECUTIVE SESSION 6:02 P.M.
WILLIAM ANNIN MIDDLE SCHOOL CONFERENCE ROOM
REGULAR SESSION 7:05 P.M.
WILLIAM ANNIN MIDDLE SCHOOL AUDITORIUM**

I. Regular Session – Call to Order – 6:00 p.m. – William Annin Middle School Conference Room

II. Salute to the Flag

III. Roll Call

PRESENT: Mr. Byrne, Ms. Cwerner, Dr. Dunten, Ms. Gray, Ms. McKeon, Ms. Richman, Ms. Shah, Ms. Wooldridge, Mr. Markarian, Mr. Siet, Mr. McLaughlin, Board Counsel John Croot

ABSENT: Mr. Fry

IV. Executive Session – 6:02 p.m. – William Annin Middle School Conference Room

On motion by Ms. Cwerner seconded by Ms. Gray, and approved by all present, the Board recessed into closed executive session at 6:02p.m.

BE IT RESOLVED that the Bernards Township Board of Education shall meet in closed session to discuss: personnel and contract negotiations; matters of litigation; confidential student matters; and further

BE IT RESOLVED that the matters discussed in closed session will be disclosed to the public as soon as and to the extent that such disclosure can be made without adversely affecting the public interest or without violation of the confidentiality of personnel.

On motion by Dr. Dunten seconded by Ms. Cwerner and approved by all present, the Board closed the Executive Session at 7:00p.m.

V. Regular Session – Call to Order – 7:05 p.m. – William Annin Middle School Auditorium

VI. Statement of Public Notice

This is a regular Meeting of the Board of Education of Bernards Township. Notice of the time and place of this meeting was provided and copies of that resolution were forwarded to the official newspapers as designated by the

Board of Education and to the Township Clerk and a copy of the notice was posted on the bulletin board of the Board of Education Offices in accordance with P.L. 1975 Chapter 231A.

We very much welcome input from the public. There are two times during regular meetings that the public is invited to speak. One time is early in the meeting before the Board votes, and you may speak about any item that is listed on tonight's agenda. Towards the end of the meeting, there is another public forum to address any topic whatsoever.

When you approach the microphone, please state your name and address. We do not have a specific time limit, but we ask that you keep your comments brief. Please understand that our public forums are not structured as question and answer sessions, but rather they are offered as opportunities to share your thoughts with the Board. Any Board responses to public comment will be addressed during Board Forum, or during committee reports.

There are times when a member of the public makes a comment or asks a question about an employee. New Jersey statute does not permit us to discuss personnel issues in public. Also as a matter of law, a Board of Education may only vote for or against the hiring of an employee upon the recommendation of the superintendent. If the superintendent does not recommend a person, that person's name is not listed on the agenda and there is no vote on that action.

If it is necessary for the Board to go into executive session at the end of the meeting, we will provide an estimated length of time for the session and whether any action is anticipated to be taken upon returning to public session.

VII. **Board Presentation**

- 1) District Technology Update – Christopher Barone, Director of IT, and Matthew Hall, Supervisor of Science and Technology

Mr. Hall and Mr. Barone presented a long term vision for technology in the Bernards Township School District. The discussion focused on:

- The history of the district's most recent three-year technology plan
- Strengths and weaknesses of the technology plans
- The impact of PARCC
- The newest three year technology plan
- Key questions related to 1:1, ideal classroom configurations, and professional development

For the complete presentation please [click here](#).

VIII. Superintendent's Report

- 1) Staff Recognition – Ridge High School PTO Mini Grants
- 2) The Bernards Township Board of Education does hereby affirm receipt of the **HIB Report** dated February 22, 2016.
- 3) The Bernards Township Board of Education hereby approves of the QSAC Equivalency Application (attachment S-3 available through the Board of Education office) and authorizes its submission to the Executive County Superintendent and NJ Department of Education.
- 4) The Bernards Township Board of Education hereby approves of the District's ESEA Accountability Action Plan - 2015 Participation Rate and Assurances, and authorizes its submission to the Office of the Somerset County Executive Superintendent (attachment S-4 available through the Board of Education office).

On motion by Ms. Cwerner seconded by Dr. Dunten Items #1 through #4 were approved by the following roll call vote:

“Ayes” - Mr. Byrne, Ms. Cwerner, Dr. Dunten, Ms. Gray, Ms. McKeon, Ms. Richman, Ms. Shah and Ms. Wooldridge

“Noes” - None

Mr. Markarian described the achievements of several staff members who collaborated with the Ridge High School PTO to earn mini grants. Mr. Markarian also highlighted the success of the William Annin Middle School team that competed in the National Science Bowl, the Ridge Boys Fencing Team, the Ridge Boys Hockey Team and the Ridge Cheerleading Team. Mr. Markarian also provided explanations for items three and four.

IX. Public Comment on Agenda Items

Comments were made by the public related to the cost of district technology, security of cloud based data, and the merits of PARCC testing.

X. Approval of Minutes

February 8, 2016 - Regular Session Minutes

February 8, 2016 - Executive Session Minutes

On motion by Ms. McKeon seconded by Ms. Cwerner the foregoing were approved by the following roll call vote:

“Ayes” - Mr. Byrne, Ms. Cwerner, Dr. Dunten, Ms. Gray, Ms. McKeon, Ms. Richman, Ms. Shah and Ms. Wooldridge

“Noes” - None

XI. Committee Reports

FINANCE

BE IT RESOLVED THAT

- 1) The Bernards Township Board of Education does hereby approve a [list of disbursements](#) dated February 22, 2016 consisting of warrants in the amount of \$4,307,507.31
- 2) The Bernards Township Board of Education acknowledges receipt of the January 2016 Financial Reports from the Board Secretary, the monthly Investment Report for January 2016, and the Treasurer of the School Monies Report for January 2016.

BE IT RESOLVED that pursuant to N.J.A.C. 6:20-2.13(e), the Bernards Township Board of Education, after review of the Secretary's Monthly Financial Report and upon consultation with the appropriate district officials, and to the best of their knowledge, certifies that as of the date of the Secretary's Monthly Financial Report, no major account or fund has been over expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

- 3) The Bernards Township Board of Education does hereby approve the January 2016 line item transfers totaling \$797,107.86 to the 2015-16 school budget, list on file in the Board office.
- 4) The Bernards Township Board of Education does hereby approve home instruction for student # 305953 from February 17, 2016 to March 11, 2016 from **Professional Education Services** in the amount not to exceed \$1,536.60.
- 5) The Bernards Township Board of Education does hereby approve professional development expenses in accordance with P.L. 2007 An Act Concerning School District Accountability and annual Board resolution for the 2015-16 school year:

<u>Name:</u>	<u>Name of Conference:</u>	<u>Cost:</u>	<u>Date(s):</u>
R. McLaughlin	NJASBO Conference	\$200	06/09/2016

- 6) The Bernards Township Board of Education does hereby approve the following agreements with Somerset County Educational Services Commission for the 2016-2017 school year:

Nonpublic Instructional Services Agreement – Chapters 192/193 and Addendum
 Nonpublic Instructional Services Agreement – Individuals with Disabilities Education Improvement Act
 Nonpublic Instructional Services Agreement – N.J. Nonpublic Technology Initiative
 Nonpublic Instructional Services Agreement – N.J. Nonpublic Textbook Program
 Nonpublic Instructional Services Agreement – Nonpublic School Nursing Services

On motion by Ms. Shah seconded by Ms. Richman Items #1 through #6 were approved by the following roll call vote:

“Ayes” - Mr. Byrne, Ms. Cwerner, Dr. Dunten, Ms. Gray, Ms. McKeon, Ms. Richman, Ms. Shah and Ms. Wooldridge

“Noes” - None

PERSONNEL

BE IT RESOLVED THAT

- 1) The Bernards Township Board of Education does hereby accept the resignation of **Joseph Leone** Special Education CBAP Teacher Mount Prospect School effective April 8, 2016.
- 2) The Bernards Township Board of Education does hereby accept the resignation of **Amy Horn** Instructional Aide William Annin Middle School effective March 10, 2016.
- 3) The Bernards Township Board of Education does hereby accept the resignation of **Rosa Mullen** School Aide Cedar Hill School effective March 11, 2016.
- 4) The Bernards Township Board of Education does hereby accept the resignation of **Diana Steiner** School Aide Mount Prospect School effective March 15, 2016.
- 5) The Bernards Township Board of Education does hereby accept the resignation of **Kaitlyn Walsh** Instructional Aide Mount Prospect School effective March 11, 2016.
- 6) The Bernards Township Board of Education does hereby appoint **Timothy Gibbs** Social Studies Teacher Ridge High School at a salary of Step 1 BA \$47,724 effective April 4, 2016 through June 30, 2016 as a maternity leave replacement for Jennifer Lamberti. Certificate Eligibility w/Advanced Standing-Mentoring required.
- 7) The Bernards Township Board of Education does hereby approve the following Change in Assignments and/or Locations for the 2015-16 school year:

<u>Staff Member:</u>	<u>From:</u>	<u>To:</u>
Jennifer Nicholson	Child Care Leave effective February 22, 2016 through February 26, 2016 utilizing five family illness days and 5 personal illness days then a paid child care leave from March 7, 2016 through April 26, 2016 utilizing 18 days of vacation and personal illness days	Child Care Leave effective February 16, 2016 through March 1, 2016 utilizing five family illness days and 5 personal illness days then a paid child care leave from March 2, 2016 through April 21, 2016 utilizing 18 days of vacation and personal illness days

	working four hours per day, returning full time April 27, 2016	working four hours per day, returning full time April 22, 2016
Kristine Mercurio-Tornabene	William Annin Middle School	Mount Prospect School

8) The Bernards Township Board of Education does hereby approve the following Salary Guide Advancements for the 2015-16 school year effective March 1, 2016:

<u>Staff Member:</u>	<u>Step From:</u>	<u>Salary From:</u>	<u>Step To:</u>	<u>Salary To:</u>
Erin Stutz	8 BA	\$62,523	8 MA	\$65,993
Maggie Rossi	5 BA+30	\$58,992	5 MA	\$62,204
Katherine Puopolo	4 BA+30	\$58,112	4 MA	\$61,274
Katie Miller	5 MA	\$56,549	5 MA+30	\$60,544
Emily Lipnick	7 MA	\$58,809	7 MA+30	\$62,949
Victoria Thornton	3 BA	\$48,724	3 MA	\$54,854
Deborah VanDusen	18 BA+30	\$72,279	18 MA+30	\$82,469
Jen Kaltenbach	17 BA+30	\$70,749	17 MA	\$74,629
Daria Pizzuto	7 MA	\$58,809	7 MA+30	\$62,949
Janine Quimby	7 MA	\$58,809	7 MA+30	\$62,949
Jason Stewart	5 BA+30	\$53,629	5 MA	\$56,549
Kathryn Szajowski	9 MA	\$61,069	9 MA+30	\$65,374

9) The Bernards Township Board of Education does hereby approve the following Various Assignments for the 2015-16 school year:

<u>Staff Member:</u>	<u>Assignment:</u>	<u>Salary/Stipend:</u>
Ellen Bond	Teacher in Charge	\$1,000
David Persily	Teacher in Charge	\$1,000
Bill Baker	Teacher in Charge	\$1,000
Adria Carbonaro	Teacher in Charge	\$1,000

Vivian Miesner	Teacher in Charge	\$1,000
Chris Sosanie	Teacher in Charge	\$1,000
Stephanie Orr	Teacher in Charge	\$1,000
Sheri Jakubowski	Teacher in Charge	\$1,000
Deborah Reynolds	Teacher in Charge	\$1,000
Margaret Greaney	Teacher in Charge	\$1,000
Judy Spero	Teacher in Charge	\$1,000
Gail Truppi-Homza	Teacher in Charge	\$1,000
Joellen Giunta	Teacher in Charge	\$1,000
Daniel Kulik	At Home Program – SE	\$66.30 per hour/2 hours per month/February 1, 2016-June 30, 2016
Tyler Shaw	At Home Program-SE	\$30.00 per hour/2 hours per week/July 6, 2015 through June 30, 2016
William Mirra	Physics Tutor	\$75.00 per hour/2 hours per week through June 20, 2016

10) The Bernards Township Board of Education does hereby appoint the following Mini Unit Instructors for the 2015-16 school year:

<u>Staff Member:</u>	<u>School:</u>	<u>Course:</u>	<u>Salary:</u>
Kathryn Rain	LC	Zumba Kids	\$844
Emily Barisonek	LC	LEGO Club	\$844
Alicia Bynoe	LC	Ceramic Creations 1	\$844
Joshua Ganz	LC	Chess Club (Beginner)	\$422
Adele Marky	LC	"Let it Grow!"	\$422
Eric Rauschenberger	LC	Lions Den	\$422
Joshua Ganz	LC	Chess Club (Intermediate)	\$844

Emma Hornich	LC	Party Planning	\$422
Alicia Bynoe	LC	Ceramic Creations 2	\$844
Erica Stianchi	LC	Code Masters	\$844
Cindy Mastrian	LC	You Paint It!	\$844
Beth Baliko	LC	You Paint It!	\$844
Katie Milito	MP	Beginners Chess Club	\$844
Karen Pellicone	MP	Beginners Chess Club	\$844
Sheri Jakubowski	MP	Art Creations	\$844
Katie Miller	MP	Harry Potter	\$844
Katie Miller	MP	Disney Fans	\$844
Debbie Reynolds	MP	Art Creations	\$844
Daniella Ventrice	MP	Littlebits	\$844
Katie Milito	MP	Literature LInks	\$844
Mike Pepitone	MP	Build A Business	\$844
Monica Meija	MP	Literature Links	\$844
Patrick Vreeland	MP	Magician School	\$844
Lisa Roman	MP	Artist Studio	\$844
John Gullifer	MP	Build A Business	\$844
James Garrity	MP	Advanced Chess Club	\$844
Josh Ganz	MP	Coding Club	\$844
Mary Grace Mullins	MP	Advanced Chess Club	\$844
Susan Bivona	MP	Artist Studio	\$844
Amanda Hughes	MP	Garden Club	\$844
Mary Ann Guggenheim	MP	Spring Science Fun	\$844
Terry Vena	MP	Mighty Mathematicians	\$844
Agnese Cuccaro	MP	Mighty Mathematicians	\$844

Kathy Kowalewski	MP	Fun with Strings	\$844
Kim Bloom	MP	Panther Pride Press	\$844
Michelle Lam	MP	Panther Pride Press	\$844
William Baker	OS	Lego Lovers	\$844
Jennifer Braun	OS	Paint Party	\$844
Kim Lewis	OS	A Craft A Week	\$844
Linda Mullen	OS	Fashion Frenzy	\$844
Melanie Sackie	OS	Clay It Up	\$844
Melanie Sackie	OS	Games Galore	\$844
Brooke Zammit	OS	Fun With Chromebooks	\$844

11) The Bernards Township Board of Education does hereby approve the following **Substitute Teachers** at a salary of \$90 per diem and **Substitute Nurses** at a salary of \$250 per diem for the 2015-16 school year:

Susan Clarke Abraham Karl-Gruswitz
Adele Tenore Jennifer Macchiarola*
Timothy Gibbs

*Denotes a Sub Nurse

12) The Bernards Township Board of Education does hereby appoint the following Volunteers for the 2016 Spring Season:

Mary Ellen Peters Girls’ Golf
Phil Gakos Boys’ Lacrosse
Jennifer Suminski Girls’ Lacrosse

On motion by Ms. McKeon seconded by Ms. RCwerner Items #1 through #12 were approved by the following roll call vote:

“Ayes” - Mr. Byrne (No to #10), Ms. Cwerner, Dr. Dunten, Ms. Gray, Ms. McKeon, Ms. Richman, Ms. Shah and Ms. Wooldridge

“Noes” - Mr. Byrne to #10 only

POLICY

BE IT RESOLVED THAT

1) The Bernards Township Board of Education does hereby approve the following policies and regulations on **Second Reading** and Adopt said policies and regulations:

- POLICY & REGULATION 1240 - Evaluation of Superintendent (M) (Revised)
- POLICY & REGULATION 3221 - Evaluation of Teachers (M) (Revised)
- POLICY & REGULATION 3222 - Evaluation of Teaching Staff Members, Excluding Teachers and Administrators (M) (Revised)
- POLICY & REGULATION 3223 - Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals (M) (Revised)
- POLICY & REGULATION 3224 - Evaluation of Principals, Vice Principals, and Assistant Principals (M) (Revised)
- POLICY 3431.1- Family Leave (M) (Revised)
- POLICY 4431.1 - Family Leave (M) (Revised)
- POLICY 5337 - Service Animals (Revised)
- POLICY 5516 -Use of Electronic Communication and Recording Devices (ECRD) (M) (Revised)
- POLICY 7230 - Gifts, Grants and Donations (Revised)
- POLICY 7510 - Use of School Facilities (Revised)
- POLICY 7513 - Recreational Use of Playgrounds (Revised)

On motion by Ms. Shah seconded by Ms. Richman Item #1 was approved by the following roll call vote:

“Ayes” - Mr. Byrne, Ms. Cwerner, Dr. Dunten, Ms. Gray, Ms. McKeon, Ms. Richman, Ms. Shah and Ms. Wooldridge

“Noes” - None

CURRICULUM

The Board discussed the AP Physics program and the merits of the adjustments being made.

ADVOCACY

No report.

LIAISON REPORTS

No report.

XII. Public Comment on Other than Agenda Items

Comments were made regarding the high school physics program, the program of studies and prerequisite courses.

XIII. Board Forum

XIV. Adjournment

On motion by Ms. Cwerner, seconded by Ms. Shah, and approved by all present, the meeting was adjourned at 9:50 p.m.

Respectfully submitted,

Rod McLaughlin
Board Secretary

NEW JERSEY DEPARTMENT OF EDUCATION

EQUIVALENCY APPLICATION

N.J.A.C. 6A:5

COUNTY: SOMERSETCOUNTY CODE # 35SCHOOL DISTRICT: BERNARDS TOWNSHIP DISTRICT CODE # 0350

"EQUIVALENCY" means approval to achieve the intent of a specific rule through an alternate means that is different from, yet judged to be comparable to or as effective as, those prescribed within the rule.

1. List the Administrative Code citation(s) that necessitates the proposed equivalency. As the Department cannot approve an equivalency to an entire chapter, subchapter or section (e.g., N.J.A.C. 6A:5; N.J.A.C. 6A:5-1; or N.J.A.C. 6A:5-1.1, respectively), all applications must include a citation at least at the subsection level (e.g., N.J.A.C. 6A:5-1.1(a)).

N.J.A.C. 6A:30-3.1(a)-(d) and 3.2

2. Describe what the school district intends to accomplish that is currently prevented or disallowed by the existing rule(s).

The district is requesting relief from having to complete the Quality Single Accountability Continuum (QSAC) District Performance Review (DPR) and from undergoing QSAC monitoring.

3. Describe why an equivalency is necessary to accomplish the desired or measurable result(s). Describe the proposed equivalent.

N.J.A.C. 6A:30-3.1(a)-(d) and 3.2 require the district to complete a DPR for all five components of QSAC. The Department of Education established an equivalent process that allowed high performing districts to demonstrate continued compliance with QSAC regulations. This equivalent process involved the Department's review of the district's 2015-16 QSAC Statement of Assurance and analysis of other critical QSAC indicators in each of the five mandated areas. The district successfully met these requirements.

4. Describe the process, including solicitation of input and public comment, employed to inform the community, parents, district board of education members, administrators, and staff in the proposal's development.

The District held meetings with stakeholders to discuss the five critical areas of the QSAC review process to present how the District qualified for continued high performing status under QSAC. Input and feedback was garnered from District staff, administrators, parents and Board of Education members. The District's most recent Statement of Assurances and Equivalency Application were presented and discussed. Communication forums included email and website postings as well as staff, committee and Board of Education meetings.

5. List the date the district board of education adopted a resolution supporting the proposed equivalency: 2-22-16

I, Nick Markarian, certify that the information presented in this application is true and accurate to the best of my knowledge.

Nick Markarian
CHIEF SCHOOL ADMINISTRATOR

SIGNATURE

DATE