

**BERNARDS TOWNSHIP BOARD OF EDUCATION
BASKING RIDGE, NEW JERSEY
MINUTES INDEX
MARCH 18, 2019
REGULAR SESSION 5:30 P.M.
EXECUTIVE SESSION 5:31 P.M.
BOARD OF EDUCATION OFFICE CONFERENCE ROOM
REGULAR SESSION 7:05 P.M.
CEDAR HILL SCHOOL AUDITORIUM**

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**BERNARDS TOWNSHIP BOARD OF EDUCATION
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MEETING MINUTES
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BOARD OF EDUCATION OFFICE CONFERENCE ROOM
REGULAR SESSION 7:05 P.M.
CEDAR HILL SCHOOL AUDITORIUM**

I. Regular Session – Call to Order – 5:30 p.m. – Cedar Hill School Auditorium

II. Salute to the Flag

III. Roll Call

Present: Mr. Byrne, Ms. Gray, Ms. Korn, Ms. McKeon, Ms. Richman, Mr. Salmon, Ms. Schafer, Ms. White, Ms. Wooldridge, Mr. Markarian, Mr. Siet, Mr. McLaughlin, Board Counsel John Croot

Absent: None

IV. Executive Session – 5:31 p.m. – Board of Education Office Conference Room

On motion by Ms. Korn and seconded by Ms. White and approved by all present, the Board recessed into closed executive session at 5:31p.m.

BE IT RESOLVED that the Bernards Township Board of Education shall meet in closed session to discuss: confidential matters related to personnel, students, and contract negotiations; and further

BE IT RESOLVED that the matters discussed in closed session will be disclosed to the public as soon as and to the extent that such disclosure can be made without adversely affecting the public interest or without violation of the confidentiality of personnel.

On motion by Ms. Wooldridge seconded by Ms. White and approved by all present, the Board closed the Executive Session at 6:55p.m.

V. Reconvene Regular Session – Call to Order – 7:05 p.m. – Cedar Hill School Auditorium

VI. Statement of Public Notice

This is a regular Meeting of the Board of Education of Bernards Township. Notice of the time and place of this meeting was provided and copies of that resolution were forwarded to the official newspapers as designated by the Board of Education

and to the Township Clerk and a copy of the notice was posted on the bulletin board of the Board of Education Offices in accordance with P.L. 1975 Chapter 231A.

We very much welcome input from the public. There are two times during regular meetings that the public is invited to speak. One time is early in the meeting before the Board votes, when you may speak about any item that is listed on tonight's agenda. Towards the end of the meeting, there is another public forum to address any matter of public concern related to the schools.

When you approach the microphone, please state your name and address. Each statement made by a participant shall be limited to five (5) minutes duration. No participant may speak more than once during a given public comment session. In order to run efficient meetings and to allow maximum opportunity for members of the public to speak, the Board reserves the right to set a different time limit for individual comments and/or to set an overall time limit for the public comment portions of the agenda. All statements shall be directed to the presiding officer, no participant may address or question Board members individually.

Please understand that public comment portions of our agendas are not structured as question and answer sessions, but rather they are offered as opportunities to share your thoughts with the Board. The Board may or may not respond to public comments. Any Board responses to public comments will generally be addressed during Board Forum, or during committee reports. However, all comments are considered and will be investigated and addressed as appropriate.

Please be courteous and mindful of the rights of others when speaking. Comments may not be abusive, obscene, threatening or irrelevant. Please understand that students and employees have specific legal and privacy protections. The Board is not permitted to respond in public to comments about students and employees. Please also understand that the Board will not be responsible for the content of comments made by members of the public. Members of the public are cautioned that they are speaking at their own risk and any personally directed statements they make may subject them to legal liability to the effected individual.

If it is necessary for the Board to go into executive session at the end of the meeting, we will provide an estimated length of time for the session and whether any action is anticipated to be taken upon returning to public session.

VII. Student Representative - Maddie Athanasiou

Ms. Athanasiou spoke about the Ridge High School Boys Hockey Team that had recently won the State Championship, the upcoming spring lacrosse and baseball seasons, the success of the High School Musical production and the upcoming Talent Show and Mr. Ridge events.

VIII. Board Presentation

- 1) **Cedar Hill School Cafeteria Murals** - Paul Ciempola, Cedar Hill Principal and Krissy Uhler, Cedar Hill Assistant Principal

Mr. Ciempola and Ms. Uhler discussed the new murals on the Cedar Hill Cafeteria walls. Mr. Ciempola pointed out the history of murals and how they tell a story through pictures and then described the process of creating the murals on the cafeteria wall. Mr. Ciempola and Ms. Uhler thanked the Board of Education, Superintendent Markarian and all of the contributors for their support of the project.

For the complete presentation click [here](#).

- 2) **Preliminary 2019-20 Budget** - Nick Markarian, Superintendent and Rod McLaughlin, Business Administrator

Business Administrator Rod McLaughlin presented an overview of the 2019-20 school budget.

Items highlighted included:

- Comparisons between FY1819 and FY1920 by budget expenditures and operating expense changes.
- The budgeted fund balance and upcoming capital projects
- A six year revenue snapshot
- A five year budget expenditure snapshot or general operating and capital expenses, general operating budget change, breakdown of instruction, special education and support services
- Mr. Markarian explained the circumstances that would guide staffing considerations and anticipated growth positions

Board Members asked for clarification of enrollment numbers in Special Education programs and thanked Mr. McLaughlin for his hard work.

For the complete presentation click [here](#).

IX. Superintendent's Report

BE IT RESOLVED THAT

- 1) The Bernards Township Board of Education does hereby approve the following **School Bus Evacuation Drill** for the 2018-19 school year:

School:
Cedar Hill School

Date:
10/19/2018

Liberty Corner School	9/22/2018
Oak Street School	10/25/2018
Ridge High School	11/12/2018

2) The Bernards Township Board of Education does hereby recognize the inception of the following **New Extra-Curricular Club**:

<u>School:</u>	<u>Club:</u>
Ridge High School	Ridge Education For All

On motion by Ms. Wooldridge, seconded by Ms. Korn Items #1-2 were approved by the following roll call vote:

“Ayes” - Mr. Byrne, Ms. Gray, Ms. Korn, Ms. McKeon, Ms. Richman, Mr. Salmon, Ms. Schafer, Ms. White and Ms. Wooldridge
 “Noes” - None
 “Abstain” - None

Superintendent Markarian congratulated the Ridge High School Hockey Team for their recent victory at the state championship and noted the success of the recent school play High School Musical. Mr. Markarian then congratulated David Yastremski, Teacher of English Language Arts and Advisor of Forensics, for his achievement award from the National Speech and Debate Association.

X. **Public Comment on Agenda Items**

Board Attorney John Croot made a statement with regard to public comment. Mr. Croot outlined that there is a well-defined chain of command within the school district. Issues related to staff or students should typically be addressed first with the staff member involved, then at the building level with the principal, then with the central administration. It is only after a matter has been dealt with at the administrative level that it may come before the Board for some sort of action. This means that if an issue related to staff is raised by a member of the public, it is going to be referred to the appropriate step in the chain of command for consideration and, if necessary, investigation. Mr. Croot also explained that the Board is not able to respond specifically to allegations regarding staff or students, but that does not mean that the comments are not heard and are not referred appropriately through the chain of command. He also noted the privacy rights and legal protections of staff and students, and cautioned that if a member of the public makes a claim or statement against another person it could be considered defamatory and the effected individual could assert legal claims based on the comments.

XI. **Approval of Minutes**

BE IT RESOLVED THAT

1) The Bernards Township Board of Education does hereby approve the following minutes:

February 25, 2019 - Regular Session Minutes

On motion by Ms. White seconded by Ms. Gray the foregoing were approved by the following roll call vote:

“Ayes” - Mr. Byrne, Ms. Gray, Ms. Korn, Ms. McKeon, Ms. Richman, Mr. Salmon, Ms. Schafer, Ms. White and Ms. Wooldridge

“Noes” - None

“Abstain” - None

XII. Finance Committee Report

BE IT RESOLVED THAT

1) The Bernards Township Board of Education does hereby approve a list of disbursements dated March 18, 2019 consisting of warrants in the amount of \$9,657,112.97.

2) The Bernards Township Board of Education does hereby approve **professional development expenses** in accordance with P.L. 2007 An Act Concerning School District Accountability and annual Board resolution for the 2018-19 school year:

<u>Name:</u>	<u>Name of Conference:</u>	<u>Cost:</u>	<u>Date(s):</u>
C. Howarth	Challenge Success Leadership Seminar	\$700	07/29/2019
K. Fox	Challenge Success Leadership Seminar	\$750	07/29/2019
S. Smith	Challenge Success Leadership Seminar	\$725	07/29/2019
B. Donaghy	Physical and Psychological Management Training	\$400	04/05/2019

3) BE IT RESOLVED that the tentative budget to be approved for the 2019-2020 School Year using the 2019-2020 state aid figures and the Secretary to the Board of Education be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

	<u>CURRENT</u> <u>EXPENSE</u> <u>FUND</u>	<u>SPECIAL</u> <u>REVENUES</u>	<u>DEBT</u> <u>SERVICE</u>	<u>TOTAL</u>
2019-2020 Total Expenditures	\$97,923,604	\$1,632,643	\$5,371,763	\$104,928,010
Less: Anticipated Revenues	\$10,788,544	\$1,632,643	\$265,585	\$12,686,772
Taxes to be Raised:	<u>\$87,135,060</u>	<u>\$0</u>	<u>\$5,106,178</u>	<u>\$92,241,238</u>

And to advertise said tentative budget in the Bernardsville News in accordance with the form suggested by the State Department of Education and according to law; and

BE IT FURTHER RESOLVED, that a public hearing be held at the Ridge High School in Basking Ridge, New Jersey on May 6, 2019 at 7:00 PM for the purpose of conducting a public hearing on the budget for the 2019-2020 School Year.

On motion by Ms. Korn seconded by Ms. Wooldridge Items #1-3 were approved by the following roll call vote:

“Ayes” - Mr. Byrne, Ms. Gray, Ms. Korn, Ms. McKeon, Ms. Richman, Mr. Salmon, Ms. Schafer, Ms. White and Ms. Wooldridge
 “Noes” - None
 “Abstain” - None

XIII. Personnel Committee Report

BE IT RESOLVED THAT

- 1) The Bernards Township Board of Education does hereby accept the resignation of **William Alston** School Aide Liberty Corner School effective March 22, 2019.
- 2) The Bernards Township Board of Education does hereby approve the following **Changes in Assignments/Leaves/Locations and/or Salaries** for the the 2018-19 school year:

<u>Staff Member:</u>	<u>From:</u>	<u>To:</u>
Olivia Lopes	Unpaid Federal Family Leave effective February 7, 2019 through March 22, 2019, returning March 25, 2019	Unpaid Federal Family Leave effective February 7, 2019 through April 12, 2019, returning April 15, 2019
Karen Smith	Secretary District Office at a salary of \$57,630 effective July 1, 2018 through June 30, 2019	Secretary District Office at a salary of \$57,630 effective July 1, 2018 through February 28, 2019 then a salary of \$57,980 effective March 1, 2019 through June 30, 2019
Ashley Dunker	Benefits Secretary District Office at a salary of \$59,599 effective July 1, 2018 through June 30, 2019	Benefits Secretary District Office at a salary of \$59,599 effective July 1, 2018 through February 28, 2019 then a salary of

		\$59,949 effective March 1, 2019 through June 30, 2019
Lore Diaz	Instructional Aide William Annin Middle School at a salary of Step 5 \$28.24 per hour 7.5 hours per day effective September 6, 2018 through February 7, 2019 then a Special Education Teacher Mount Prospect School at a salary of Step 1 BA \$50,812 effective February 8, 2019 through end of assignment as a medical leave replacement	Instructional Aide William Annin Middle School at a salary of Step 5 \$28.24 per hour 7.5 hours per day effective September 6, 2018 through February 7, 2019 then a Special Education Teacher Mount Prospect School at a salary of Step 1 BA \$50,812 effective February 8, 2019 through March 15, 2019 then an Instructional Aide William Annin Middle School at a salary of Step 5 \$28.24 per hour 7.5 hours per day effective March 18, 2019 through June 20, 2019
Will Rope	Instructional Aide William Annin Middle School	Instructional Aide Ridge High School
Alfonsia Savino	Instructional Aide Ridge High School	Instructional Aide William Annin Middle School
Michele Ivarone	Instructional Aide Ridge High School	Instructional Aide William Annin Middle School

3) The Bernards Township Board of Education does hereby appoint **Grant Kolmer** Supervisor of Mathematics K-12 at a salary of \$123,073 effective May 20, 2019 through June 30, 2019. Salary to be prorated to reflect dates worked.

4) The Bernards Township Board of Education does hereby appoint **Rocco Carnevale** Physical Education/Health Teacher William Annin Middle School at a salary of Step 1 BA \$50,812 effective February 8, 2019 through April 15, 2019 as a medical leave replacement. Certificate of Eligibility w/Advanced Standing- Mentoring required. Salary to be prorated to reflect dates worked.

5) The Bernards Township Board of Education does hereby appoint **Stephanie Moench** Art Teacher Liberty Corner School at a salary of Step 7 MA \$61,130 effective April 22, 2019 through June 30, 2019. Salary to be prorated to reflect start date.

- 6) The Bernards Township Board of Education does hereby appoint **Danielle Padron** Music Teacher William Annin Middle School at a salary of Step 1-3 (1) \$50,812 effective March 19, 2019 through June 30, 2019 as a maternity leave replacement for D. Plagge. Certificate of Eligibility w/Advanced Standing-Mentoring required. Salary prorated to reflect start date.
- 7) The Bernards Township Board of Education does hereby appoint **Marissa Sprofera** Music Teacher Liberty Corner School at a salary of Step 4 BA \$51,562 effective April 1, 2019 through June 30, 2019 as a maternity leave replacement for C. Beadle. Salary to be prorated to reflect start date. Certificate of Eligibility w/Advanced Standing-Mentoring required. Salary prorated to reflect start date.
- 8) The Bernards Township Board of Education does hereby appoint **William Alston** Instructional Aide Ridge High School at a salary of \$21.50 per hour 7 hours per day effective March 25, 2019 through June 20, 2019.
- 9) The Bernards Township Board of Education does hereby appoint **Chris Brown** Instructional Aide Ridge High School at a salary of \$21.50 per hour 7.5 hours per day effective March 18, 2019 through June 20, 2019.
- 10) The Bernards Township Board of Education does hereby appoint **Sandra Cafone** Instructional Aide Ridge High School at a salary of \$21.50 per hour 7.5 hours per day effective March 4, 2019 through June 20, 2019.
- 11) The Bernards Township Board of Education does hereby appoint **Donna Legvari** School Aide Liberty Corner School at a salary of \$18.50 per hour 3 hours per day effective March 20, 2019 through June 20, 2019.
- 12) The Bernards Township Board of Education does hereby appoint **Christine Gordon** ASL Teacher Ridge High School at a salary of Step 13 MA final salary TBD upon BTEA ratification effective September 1, 2019 through June 30, 2020.
- 13) The Bernards Township Board of Education does hereby appoint **Clare Sweeney** Technology Education Teacher William Annin Middle School at a salary of Step 13 BA final salary TBD upon BTEA ratification effective September 1, 2019 through June 30, 2020.
- 14) The Bernards Township Board of Education does hereby approve the following **Various Assignments** for the 2018-19 school year:

<u>Staff Member:</u>	<u>Assignment:</u>	<u>Salary:</u>
Mario Licata	After Care Staff	\$45.00 per hour
Brenda Hilferty	After Care Staff	\$21.00 per hour
Jessica Malta	Special Education RR Math	\$4,064.80

	Extra Section 3/4/19-6/20/19	
Vicky Thornton	Special Education RR Math Extra Section 3/4/19-6/20/19	\$4,064.80
Jill Ann Hamilton	Special Education RR Math Extra Section 3/4/19-6/20/19	\$4,064.80
Dana Romano	Special Education RR Math Extra Section 3/4/19-6/20/19	\$4,064.80
Danielle Siani	Cool Chemistry MP Mini Unit	\$464.50
Theresa Emma	Cyber Security Curriculum Writing	14 hours @\$40.00 per hour \$560 total

15) The Bernards Township Board of Education does hereby appoint **Camp Jump Start Lite Staff** at a salary of \$55.00 per hour:

Anita DeAngelis	Chris Swanson	Michael Orr
Dina Noel	Marissa Fuellhart	Vincent Randazzo
Kevin Karch	Brendan Amicone	Nick Beykirch
Rich Hartman	Samantha Kadin	Courtney Slack
Jill Ann Hamilton	Dawn Fiorilli	Stephanie Lang
Christine White	Christine Flanagan	Rebecca Bollaro
Jamie Sutton	Dana Romano	Dan Georgetti
Brian McGowan	Germaine Ogitis	

16) The Bernards Township Board of Education does hereby appoint the following **Extra-Curricular Assignments** for the 2018-19 school year:

<u>Loc:</u>	<u>Assignment:</u>	<u>Staff Member:</u>	<u>Salary:</u>	<u>Years/Points/Longevity:</u>
RH	Assistant Girls' Lacrosse	Olivia Lopes	\$6,462.00	0 years/0 points/\$0

17) The Bernards Township Board of Education does hereby approve the following **DC Chaperones** at a salary of \$393.00 for the 2018-19 school year:

Brendan Amicone	Anthony Arimenta	Ally Blanford
Christina Boyland	Debbie Bune	Malcolm Coates
Melissa Conlon	Christine Corigliano	Heather Ferino
Dan Georgetti	Jill Ann Hamilton	Kevin Hennelly
Steve Isaacs	Samantha Kadin	Larry Migliore
Frank Lazauskas	Jessica Lothrop	Brian McGowan

Michael Orr
Diane Ragsdale
Christian Soto
Vicky Thornton
Laura Worstell

Stacey Osucha
Ryan Riess
William Stanzel
Sarah Tompson
Robin Youtkus

Matt Potter
Lenay Sisto
Jamie Sutton
Lacie Wolfe
Brandon White

18) The Bernards Township Board of Education does hereby approve the following **Mentors** for the 2018-19 school year, mentoring fee to be paid by the provisional teacher:

<u>Provisional Teacher:</u>	<u>Position:</u>	<u>Mentor:</u>	<u>Payment:</u>
Emily Lloyd	Kindergarten	Jessica Derose	\$458.34
Frank Lazauskas	Biology	Vivekanand Balija	\$882.30
Leanne Bernstein	Science	Dina Noel	\$558.98
Alex Amster	Special Ed	Michele Lenzi	\$146.52
Emily Perrine	Special Ed	Michaela Stoudemayer	\$220.00

19) The Bernards Township Board of Education does hereby approve the following **District Volunteers** for spring 2019 season:

Cory Comer
Tyler Brown
Kennon Broadhurst
Sandy Whelan
Bob Fiocco

Baseball RHS
Boys' Lacrosse RHS
Girls' Lacrosse RHS
Girls' Golf RHS
Boys' Tennis RHS

20) The Bernards Township Board of Education does hereby approve the following **Student Teacher Placements/Interns** for the 2018-19 school year:

<u>Student Teacher:</u>	<u>College/University:</u>	<u>Placement:</u>
Cassidy Santorelli	Fairleigh Dickinson	Special Education/LC T. Gorski 4/1//19-5/30/19
Molly O'Rourke	St. Mary's	Special Education/CH Observation 5 hours March, 2019

On motion by Ms. Richman seconded by Ms. Wooldridge Items #1-20 were approved by the following roll call vote:

“Ayes” - Mr. Byrne, Ms. Gray, Ms. Korn, Ms. McKeon, Ms. Richman, Mr. Salmon,
Ms. Schafer, Ms. White and Ms. Wooldridge
“Noes” - None
“Abstain” - None

XIV. Policy Committee Report

No report.

XV. Curriculum Committee Report

Ms. Gray provided a summary from the March 1, 2019 Curriculum Committee meeting. Topics at the meeting included textbook approvals, the schedule of Program Evaluations, the Senior Experience, the test return policy, Honors Algebra II, the Rotating Drop Schedule, an ELL update and the Health Program.

XVI. Advocacy Committee Report

No report.

XVII. Ad Hoc SEL Committee Report

Ms. Richman provided a summary from the February 28, 2019 Ad Hoc SEL Committee meeting. Topics at the meeting included the January 30, 2019 SEL Wellness In-Service day where a main topic was mindfulness and meditation, the SEL Committee discussed how to increase the attendance at events, an update from Ms. Smith regarding K-12 Counseling Alignment and the Rotating Drop school visits.

XVIII. Liaison Committee Reports

Ms. Wooldridge reported on the March 5, 2019 Municipal Alliance meeting, provided an update for the PRIDE survey that was administered to students in grades 6,8,10 and 12 during the first week in March, discussed how WAMS Peer Educators went to sixth grade morning meetings to give a lesson to students about vaping, that RAAD students are holding a presentation about vaping for parents on April 24 and that there is a prescription drug drop off day scheduled for April 27, 2019 at the Bernard Township Town Hall.

XIX. Public Comment on Non-agenda Items

Public comments were made in regard to the hard work and effort the staff and teachers dedicate to the students. Several staff members shared their goals for the children of the community and promoted other staff members in a positive manner for their extraordinary caring about the welfare of the students.

A comment was also made regarding the dynamics of social emotional learning.

XX. Board Forum

Board members thanked the teachers and staff in the Bernards Township School District for their hard work and dedication and also noted their mutual commitment for what is best for the children in the district.

XXI. Adjournment

On motion by Mr. Salmon and seconded by Ms. Korn and approved by all present, the meeting was adjourned at 9:13p.m.

Respectfully submitted,

Rod McLaughlin
Board Secretary