

**BERNARDS TOWNSHIP BOARD OF EDUCATION
BASKING RIDGE, NEW JERSEY
MINUTES INDEX
NOVEMBER 26, 2018
REGULAR SESSION 6:00 P.M.
EXECUTIVE SESSION 6:01 P.M.
RIDGE HIGH SCHOOL PRINCIPAL'S CONFERENCE ROOM
REGULAR SESSION 7:10 P.M.
RIDGE HIGH SCHOOL PERFORMING ARTS CENTER**

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**BERNARDS TOWNSHIP BOARD OF EDUCATION
BASKING RIDGE, NEW JERSEY
MEETING MINUTES
NOVEMBER 26, 2018
REGULAR SESSION 6:00 P.M.
EXECUTIVE SESSION 6:01 P.M.
RIDGE HIGH SCHOOL PRINCIPAL'S CONFERENCE ROOM
REGULAR SESSION 7:10 P.M.
RIDGE HIGH SCHOOL PERFORMING ARTS CENTER**

I. Regular Session – Call to Order – 6:00 p.m. – Ridge High School Performing Arts Center

II. Salute to the Flag

III. Roll Call

Present: Mr. Byrne, Ms. Cwerner, Ms. Gray, Ms. Korn, Ms. McKeon, Ms. Richman, Mr. Salmon, Ms. White, Ms. Wooldridge, Mr. Markarian, Mr. Siet, Mr. McLaughlin, Board Counsel John Croot

Absent: None

IV. Executive Session – 6:01 p.m. – Ridge High School Principal's Conference Room

On motion by Ms. Wooldridge and seconded by Ms. Cwerner, and approved by all present, the Board recessed into closed executive session at 6:00 p.m.

BE IT RESOLVED that the Bernards Township Board of Education shall meet in closed session to discuss: confidential matter related to personnel, students, and contract negotiations; and further

BE IT RESOLVED that the matters discussed in closed session will be disclosed to the public as soon as and to the extent that such disclosure can be made without adversely affecting the public interest or without violation of the confidentiality of personnel.

On motion by Ms. White seconded by Ms. Wooldridge and approved by all present, the Board closed the Executive Session at 6:56p.m.

V. Reconvene Regular Session – Call to Order – 7:10 p.m. – Ridge High School Performing Arts Center

VI. Statement of Public Notice

This is a regular Meeting of the Board of Education of Bernards Township. Notice of the time and place of this meeting was provided and copies of that resolution were forwarded to the official newspapers as designated by the Board of Education and to the Township Clerk and a copy of the notice was posted on the bulletin board of the Board of Education Offices in accordance with P.L. 1975 Chapter 231A.

We very much welcome input from the public. There are two times during regular meetings that the public is invited to speak. One time is early in the meeting before the Board votes, and you may speak about any item that is listed on tonight's agenda. Towards the end of the meeting, there is another public forum to address any topic whatsoever.

When you approach the microphone, please state your name and address. In order to run efficient meetings and to allow maximum opportunity for members of the public to speak, the Board reserves the right to set a time limit for individual comments and/or public comment portions of the agenda. Please understand that public comment portions of our agendas are not structured as question and answer sessions, but rather they are offered as opportunities to share your thoughts with the Board. Any Board responses to public comment will be addressed during Board Forum, or during committee reports.

There are times when a member of the public makes a comment or asks a question about an employee. New Jersey statute does not permit us to discuss personnel issues in public. Also as a matter of law, a Board of Education may only vote for or against the hiring of an employee upon the recommendation of the superintendent. If the superintendent does not recommend a person, that person's name is not listed on the agenda and there is no vote on that action.

If it is necessary for the Board to go into executive session at the end of the meeting, we will provide an estimated length of time for the session and whether any action is anticipated to be taken upon returning to public session.

VII. Student Representative - Maddie Athanasiou

Ms. Athanasiou provided updates for the upcoming season of Ridge High School Basketball Season, the Teddy Bear Drive, and gave an update with regard to access to the vending machines by the cafeteria and thanked Superintendent Markarian for his care of and attentiveness to the student's concerns with a previous district weather response.

Superintendent Markarian provided further information regarding vending machine and food access.

VIII. Board Presentation

1) Student Conduct Data Report - District Administrative Team

Superintendent Nick Markarian discussed objectives of the presentation and introduced Hank Werner the District Director of Safety and Security.

Mr. Werner discussed the nature of incidents and responses at each school in the district, provided a breakdown and comparison of incidents by violence, vandalism, substance abuse, weapons and HIB over the past four school years and HIB training and programs.

Administrators discussed the culture and climate efforts and the dynamics of programs they have implemented at their school for both staff and students.

Superintendent Nick Markarian thanked the Administrative Team for their collaborative effort in putting together the Student Conduct Data Report.

Board Members also thanked the Administrative Team.

For the complete presentation click [here](#).

IX. Superintendent's Report

BE IT RESOLVED THAT

1) New Jersey Quality Single Accountability Continuum (NJQSAC)

BE IT RESOLVED THAT the Bernards Township Board of Education does hereby adopt the following resolution:

WHEREAS, 18A:7A-10 establishes the New Jersey Quality Single Accountability Continuum (NJQSAC) for evaluating performance of each school district, and

WHEREAS, the evaluation of the district will be based upon five (5) key components of school district effectiveness: instruction and program; personnel; fiscal management; operations; and governance, and

WHEREAS, the Bernards Township School District has conducted a self-evaluation in the key components to assess the district's capacity and effectiveness using quality performance indicators, and

NOW THEREFORE BE IT RESOLVED, that the New Jersey Quality Single Accountability Continuum (QSAC) - District Performance Review (DPR's) be approved

for submission to the New Jersey Department of Education, Office of the Executive County Superintendent of Schools.

- 2) The Bernards Township Board of Education does hereby approve the **Ridge Varsity Cheerleading Competition Squad** trip to the UCA High School Nationals in Orlando, Florida on February 6, 2019 - February 11, 2019.
- 3) The Bernards Township Board of Education does hereby affirm receipt of the **HIB Report** dated November 26, 2018.
- 4) The Bernards Township Board of Education does hereby recognize the inception of the following **New Extra-Curricular Club**:

School:

Ridge High School

Club:

Philanthropy Club

- 5) The Bernards Township Board of Education hereby approves the **Clinical Affiliation Agreement with Seton Hall University School of Health and Medical Sciences**.

On motion by Ms. Cwerner seconded by Mr. Gray Items #1-5 were approved by the following roll call vote:

- “Ayes” - Mr. Byrne, Ms. Cwerner, Ms. Gray, Ms. Korn, Ms. McKeon, Ms. Richman, Mr. Salmon, Ms. White and Ms. Wooldridge
 “Noes” - None
 “Abstain” - None

Superintendent Markarian provided an explanation of items.

X. Public Comment on Agenda Items

No comments were made.

XI. Approval of Minutes

BE IT RESOLVED THAT

- 1) The Bernards Township Board of Education does hereby approve the following minutes:

November 5, 2018 - Strategic Planning Meeting Minutes
 November 12, 2018 - Regular Session Minutes
 November 12, 2018 - Executive Session Minutes

On motion by Mr. Salmon seconded by Ms. Korn the foregoing were approved by the following roll call vote:

“Ayes” - Mr. Byrne, Ms. Cwerner, Ms. Gray, Ms. Korn, Ms. McKeon, Ms. Richman, Mr. Salmon, Ms. White and Ms. Wooldridge
 “Noes” - None
 “Abstain” - None

XII. Finance Committee Report

BE IT RESOLVED THAT

1) The Bernards Township Board of Education does hereby approve a list of disbursements dated November 26, 2018 consisting of warrants in the amount of \$5,268,823.42.

2) The Bernards Township Board of Education acknowledges receipt of the October 2018 Financial Reports from the Board Secretary, the monthly Investment Report for October 2018, and the Treasurer of the School Monies Report for October 2018.

BE IT RESOLVED that pursuant to N.J.A.C. 6:20-2.13(e), the Bernards Township Board of Education, after review of the Secretary's Monthly Financial Report and upon consultation with the appropriate district officials, and to the best of their knowledge, certifies that as of the date of the Secretary's Monthly Financial Report, no major account or fund has been over expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

3) The Bernards Township Board of Education does hereby approve the October 2018 line item transfers totaling \$1,009,933.89 the 2018-19 school budget, list on file in the Board office.

4) The Bernards Township Board of Education does hereby approve **professional development expenses** in accordance with P.L. 2007 An Act Concerning School District Accountability and annual Board resolution for the 2018-19 school year:

<u>Name:</u>	<u>Name of Conference:</u>	<u>Cost:</u>	<u>Date(s):</u>
N. Lechleider	Units of Study in Reading and the NJ PARCC Exam	\$165	11/30/2018
W. Wong	NJMEA 2019 State Conference	\$170	02/21/2019 to 02/23/2019
K. Linstra	Gifted and Talented Conference	\$190	11/30/2018
T. Weniger	NJ Music Educators Association State Conference	\$170	02/21/2019 to 2/23/2019
J. Glaydura	Units of Study in Reading and the NJ PARCC Exam	\$165	11/30/2018

A. Ballas	NECTFL Conference	\$261	02/08/2019 to 02/09/2019
P. Lawrence	Units of Study in Reading and the NJ PARCC	\$165	11/30/2018

5) The Bernards Township Board of Education does hereby accept a donation from the **Bernards Parents for Exceptional Children** in the amount of \$7,000 toward the purchase of laptops for William Annin Middle School and Ridge High School students to work on skills in academic support classes.

6) The Bernards Township Board of Education does **approve the sale of the following items** which are outmoded in design, construction or in need of extensive repair on GovDeals.com:

<u>Make:</u>	<u>Model:</u>	<u>Year:</u>
Ford	Econoline	2004
Dodge	Passenger Caravan	2007

7) The Bernards Township Board of Education does hereby approve the following **field trip destinations** for the 2018-19 school year:

<u>Destination:</u>	<u>Group Attending:</u>	<u>Number of Students:</u>	<u>Date(s):</u>
Somerset County Park Commission	MPS Science Students	45	05/21/2019
Somerset County Park Commission	MPS Science Students	45	05/22/2019
YMCA Camp Bernie	WAMS 6 th Grade Students	420 (groups of 140 each day)	09/25/2019, 09/26/2019 or 09/27/2019

8) The Bernards Township Board of Education does hereby approve an amendment to the **IDEA** monies for the FY 2018-2019 for the carryover of the unexpended FY 2017-2018 funds. This amendment increases the total FY 2018-2019 allocation to the amount of:

<u>Basic</u>	
Public:	\$1,097,862
Non-Public:	<u>\$85,714</u>
Total	\$1,183,576

<u>Pre-School</u>	
Public:	\$53,561
Non-Public:	<u> </u>
Total	\$53,561

The Basic carryover represents unexpended 2017-2018 non public funds of \$37,797.

The Pre-School carryover represents unexpended 2017-2018 public funds of \$9,803.

9) The Bernards Township Board of Education does hereby approve an amendment to the **NCLB** monies for the FY 2018-2019 for the carryover of the unexpended FY 2017-2018 funds increasing the total FY 2018-2019 allocation to the amounts of:

Title I -	\$ 378,717
Title II Part A -	\$ 86,242
Title III -	\$ 30,103
Title III Immigrant -	\$ 30,490
Title IV Part A -	\$ 19,464

The Title I Allocation above includes \$44,560 of unexpended 2017-2018 funds.

The Title II, Part A allocation above includes \$36,592 of unexpended 2017-2018 funds.

The Title III allocation above includes \$14,035 of unexpended 2017-2018 funds.

The Title III Immigrant allocation above includes \$6,723 of unexpended 2017-2018 funds.

10) The Bernards Township Board of Education does hereby approve a contract with Somerset Hills YMCA for use of the pool by the Ridge High School swim team for the 2018-19 school year in the amount of \$10,100.

11) The Bernards Township Board of Education does hereby approve home instruction for student #307195 from October 30, 2018 to December 21, 2018 at **LearnWell** in the amount not to exceed \$2,606.80.

12) The Bernards Township Board of Education does hereby approve home instruction for student #302910 from October 30, 2018 to November 7, 2018 at **Professional Educational Services, Inc.** in the amount not to exceed \$768.30.

13) The Bernards Township Board of Education does hereby approval regular school year nursing services for student #301350 at **Epic Health Services, Inc.** in the amount not to exceed \$79,200.00.

14) The Bernards Township Board of Education does hereby approve Occupational and Speech Therapy for student #307689 at **Oxford** in the amount not to exceed \$2,400.00.

15) The Bernards Township Board of Education does hereby approve services for student #307689 at **Behavior Analysts & Support Services** in the amount not to exceed \$40,200.00.

16) The Bernards Township Board of Education does hereby approve a Behavioral Consultation for student #307421 with **Dr. David Sidener** in the amount of \$1,400.00.

17) The Bernards Township Board of Education does hereby approve an AAC Evaluation for student #1000169 with **Donna Spillman-Kennedy, Integrated Speech Pathology, LLC** in the amount not to exceed \$650.00.

18) The Bernards Township Board of Education does hereby approve a Bilingual Speech Evaluation for student #1000410 with **Donna Spillman-Kennedy, Integrated Speech Pathology, LLC** in the amount not to exceed \$780.00.

On motion by Ms. Wooldridge seconded by Ms. White Items #1-18 were approved by the following roll call vote:

“Ayes” - Mr. Byrne, Ms. Cwerner, Ms. Gray, Ms. Korn, Ms. McKeon, Ms. Richman, Mr. Salmon, Ms. White and Ms. Wooldridge
 “Noes” - None
 “Abstain” - None

Ms. McKeon provided a report from the November 15, 2018 Finance Committee Meeting. Topics included the Draft Audit Review, Critical Response Group mapping proposal, an Aramark update and an update regarding the WAMS HVAC Phase II bid and SIS bid. Ms. McKeon also provided a summary of finance items.

XIII. Personnel Committee Report

1) The Bernards Township Board of Education does hereby accept the retirement of **Susan Lieb** Speech Language Specialist Mount Prospect School effective January 31, 2019.

2) The Bernards Township Board of Education does hereby accept the resignation of **Andrea Azevedo** Speech Teacher Liberty Corner School effective on or before December 29, 2018.

3) The Bernards Township Board of Education does hereby accept the resignation of **Kate Fuoco** English Language Arts Teacher effective on or before January 19, 2019.

4) The Bernards Township Board of Education does hereby accept the resignation of **Christina Miller** Science .8 William Annin Middle School effective November 30, 2018.

5) The Bernards Township Board of Education does hereby approve a paid Child Care Leave for **Carol Beadle** Music Teacher Liberty Corner School effective March 13, 2019 through May 15, 2019 utilizing 40 personal illness days then an unpaid New Jersey Family Leave effective May 16, 2019 through June 30, 2019 then an unpaid Child Care Leave effective September 1, 2019 through June 30, 2020, returning September 1, 2020.

6) The Bernards Township Board of Education does hereby approve a paid Child Care Leave for **Amanda Reyes** Special Education Teacher Liberty Corner School effective March 8, 2019 through May 10, 2019 utilizing 40 personal illness days then an unpaid New Jersey Family effective May 11, 2019 through June 30, 2019 running concurrently with an unpaid Federal Family Leave effective May 11, 2019 through June 30, 2019, returning September 1, 2019.

7) The Bernards Township Board of Education does hereby approve the following Change in Assignments, Locations and/or salaries for the 2018-19 school year:

<u>Staff Member:</u>	<u>From:</u>	<u>To:</u>
Jeannine Contreras	Instructional Aide Ridge High School at salary of Step 5 \$28.24 per hour effective September 6, 2018 through June 20, 2019	Instructional Aide Ridge High School at salary of Step 5 \$28.24 per hour effective September 6, 2018 through November 21, 2018 then a Special Education ABA Teacher Ridge High School at a salary of Step 4 BA+30 effective November 26, 2018 through May 31, 2019 as a maternity leave replacement for M. Mckay, then an Instructional Aide Ridge High School at salary of Step 5 \$28.24 per hour effective June 1, 2019 through June 20, 2019
Kim Bradshaw	Blast Emergency Notification \$5,000	Blast Emergency Notification \$4,000

8) The Bernards Township Board of Education does hereby appoint **Georgeann Borushko** as the District Data Coordinator and **Hank Werner** as the School Safety Specialist for the 2018-19 school year.

9) The Bernards Township Board of Education does hereby appoint **Devin Glinsky** Gifted & Talented Teacher Liberty Corner School at a salary of Step 1-3 BA (3) \$50,812 effective December 17, 2018 through June 30, 2019. Salary to be prorated to reflect start date.

10) The Bernards Township Board of Education does hereby appoint **Francis Lazauskas** Science Teacher William Annin Middle School at a salary of Step 1 BA (1) \$50,812 effective December 1, 2018 through June 30, 2019 as a maternity leave replacement for C. Daly and E. Mele. Certificate of Eligibility-Alternate Route, Mentoring required. Salary to be prorated to reflect start date.

11) The Bernards Township Board of Education does hereby appoint **Marie Ann Maffei** Secretary to the Director of IT & Director of Facilities at a salary of \$50,000 effective November 27, 2018 through June 30, 2019. Salary to be prorated to reflect start date.

12) The Bernards Township Board of Education does hereby appoint **Jessica Frank** Human Resources Clerk at a salary of \$22,575 effective November 27, 2018 through June 30, 2019. Salary to be prorated to reflect start date.

13) The Bernards Township Board of Education does hereby approve the following **Various Assignments** for the 2018-19 School Year:

Staff Member:	Assignment:	Salary:
Kate O'Melia	Orchestra Assistance-SE	\$25.79 per hour/3 hours per month 10/30/18-6/30/19
Bonnie Buckingham	Continental Math League Assistance - SE	\$25.79 per hour/1 hour per day/5 days total
Mary Centore	Mentor Classified Student	\$60 per hour

14) The Bernards Township Board of Education does hereby approve the following Staff College Instructors for the Fall/Winter/Spring 2018-19 school year:

<u>Staff Member:</u>	<u>Course:</u>	<u># of Hours:</u>	<u>Payment:</u>
Erin Noonan	CPR Training	12	\$900
Robin Youtkus	Heartsaver CPR	6	\$450

15) The Bernards Township Board of Education does hereby approve the following Mentors for the 2018-19 school year, mentoring fee to be paid by the provisional teacher:

<u>Provisional Teacher:</u>	<u>Position:</u>	<u>Mentor:</u>	<u>Payment:</u>
Emily Perrine	Special Education	Michaela Stoudemayer	\$330

Grace Campbell	Grade 5	Amy Legvari	\$550
Jessica Karlovich	Grade 5	Sara Mastroianni	\$550

16) The Bernards Township Board of Education does hereby appoint the following Extra-Curricular Assignments for the for the 2018-19 school year:

<u>School:</u>	<u>Staff Member:</u>	<u>Assignment:</u>	<u>Stipend:</u>	<u>Years/Points/Longevity:</u>
RH	Jeff Stellitano	Activities Supervisor	\$31.00 per hour	none
RH	Steve Kohut	Mock Trial	\$1,272	none
RH	Heidi Fox	Mock Trial	\$1,272	none

17) The Bernards Township Board of Education does hereby appoint the following Substitute Teachers at a salary of \$90.00 per diem with a Valid County Substitute Certificate, \$110.00 per diem with a valid New Jersey Instructional Certificate and Substitute Nurses at a salary of \$250.00 per diem for the 2018-19 school year:

Bianca Brucato
Sandra Scott
Douglas Ober

Richard Itz
Lateefah Jackson
Devin Glinsky

18) The Bernards Township Board of Education does hereby approve the following **Student Teacher Placements/Interns** for the 2018-19 school year:

<u>Student Teacher:</u>	<u>College/University:</u>	<u>Placement:</u>
Jennifer DiGiuseppe	Grand Canyon	Business RHS/D. Piper 1/28/19-6/30/19
Cassidy Santorelli	Fairleigh Dickinson	Special Education LC/T. Gorski 1/2/19-1/18/19

19) The Bernards Township Board of Education does hereby approve the following **Various Assignments** for the 2018-19 School Year:

<u>Staff Member:</u>	<u>Assignment:</u>	<u>Salary:</u>
Jordan Marcus	Winter Track Assistance SE	\$28.24 per hour 6 hours per week (11/26/18-2/22/19)

Christine Flanagan	Winter Track Assistance SE	\$28.24 per hour 4 hours per week (11/26/18-2/22/19)
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20) The Bernards Township Board of Education does hereby appoint the following Extra-Curricular Assignments for the for the 2018-19 school year:

<u>School:</u>	<u>Staff Member:</u>	<u>Assignment:</u>	<u>Stipend:</u>	<u>Years/Points/Longevity:</u>
District	Krissy Voorhees	Blast Emergency Notification	\$1,000	none

21) The Bernards Township Board of Education does hereby appoint **Brian Aronoff** Instructional Aide Ridge High School at a salary of \$21.50 per hour 7.5 hours per day effective December 3, 2018 through June 20, 2019.

22) The Bernards Township Board of Education does hereby appoint **Kristin Leskowitz** English Language Arts Teacher at a salary of Step 4 MA+30 \$62,120 effective November 29, 2018 through June 30, 2019.

On motion by Ms. Wooldridge seconded by Ms. Cwerner Items #1-22 were approved by the following roll call vote:

“Ayes” - Mr. Byrne, Ms. Cwerner, Ms. Gray, Ms. Korn, Ms. McKeon, Ms. Richman, Mr. Salmon, Ms. White and Ms. Wooldridge
 “Noes” - None
 “Abstain” - None

Ms. Cwerner noted that a report from the Personnel Committee Meeting was not yet available.

XIV. Policy Committee Report

BE IT RESOLVED THAT

1) The Bernards Township Board of Education does hereby approve the first reading of the **2021-2022 School Calendar**.

Board members discussed amending the 2021-2022 calendar to eliminate a half day of school prior to Labor Day Weekend.

On motion by Ms. McKeon, seconded by Ms. Gray and all Board Members in favor, the 2021-2022 School Calendar was amended to eliminate the scheduled half day of school prior to Labor Day Weekend.

On motion by Mr. Salmon seconded by Ms. Korn the amended Item #1 was approved by the following roll call vote:

“Ayes” - Mr. Byrne, Ms. Cwerner, Ms. Gray, Ms. Korn, Ms. McKeon, Ms. Richman, Mr. Salmon, Ms. White and Ms. Wooldridge
 “Noes” - None
 “Abstain” - None

Ms. Korn provided a report from the November 12, 2018 Policy Committee Meeting. Topics included the 2021-2022 draft district calendar and regulation 2412- Home Instruction due to Health Condition.

XV. Curriculum Committee Report

Ms. Wooldridge noted that the Curriculum Committee met on November 14, 2018 and that a report would be available at the next Board of Education Meeting.

Superintendent Markarian discussed the hiring of Dr. Lenore Cortina of Rutgers University to consult with the district regarding the Gifted and Talented program at the elementary level with the objective of obtaining guidance for changes and enhancements to the program. Mr. Markarian noted that the cost for the consultant is \$4,300.00 and asked the Board if they were in agreement to move forward with hiring the consultant would not exceed \$5,000.00. By a show of hands, eight board members agreed to fund the consultant and one board member denied the request.

XVI. Advocacy Committee Report

Ms. Richman provided a report from the November 4, 2018 Advocacy Committee Meeting. Topics included a recent meeting with the Ridge High School Student Government, advertising upcoming PTO meetings, a Flu Shot Clinic for staff members and a parent presentation at the RHS Performing Arts Center on November 29, 2018 called “Navigating the College Process for Junior Parents”.

XVII. Ad Hoc SEL Committee Report

No report.

XVIII. Liaison Committee Reports

No report.

XIX. Public Comment on Non-agenda Items

Public comments included the topics of the Elementary Chamber Orchestra, athletic and extracurricular commitments and other activity conflicts, academics and stress.

Superintendent Markarian provided more insight into the Elementary Chamber Orchestra and board members discussed conflicts of athletic and extracurricular activities and other activities.

XX. Board Forum

XXI. Adjournment

On motion by Ms. Cwerner and seconded by Ms. Wooldridge and approved by all present, the meeting was adjourned at 9:24p.m.

Respectfully submitted,

Rod McLaughlin
Board Secretary