

**BERNARDS TOWNSHIP BOARD OF EDUCATION
BASKING RIDGE, NEW JERSEY
REGULAR MEETING MINUTES INDEX
JUNE 29, 2012
REGULAR SESSION 4:00 P.M.
BOARD OF EDUCATION BUILDING**

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AD HOC FACILITIES COMMITTEE

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BOARD OF EDUCATION BUILDING**

The meeting was called to order at 4:00 p.m. by President McGowan.

I. Salute to Flag

II. Roll Call

PRESENT: Mr. Byrne (arrived at 4:01 p.m.), Ms. Cwerner, Mr. Koch,
Ms. Kusel, Ms. McGowan, Ms. McKeon, Ms. Shah, Ms. Wooldridge

ABSENT: Ms. Sherwyn

**III. Regular Session – Call to Order – 4:00 p.m. – Board of Education
Conference Room**

IV. Statement of Public Notice

This was a regular Meeting of the Board of Education of Bernards Township. Notice of the time and place of this meeting was provided and copies of that resolution were forwarded to the official newspapers as designated by the Board of Education and to the Township Clerk and a copy of the notice was posted on the bulletin board of the Board of Education Offices in accordance with P.L. 1975 Chapter 231A.

We very much welcome input from the public. There are two times during regular meetings that the public is invited to speak. One time is early in the meeting before the Board votes, and you may speak about any item that is listed on tonight's agenda. Towards the end of the meeting, there is another public forum to address any topic whatsoever.

When you approach the microphone, please state your name and address. We do not have a specific time limit, but we ask that you keep your comments brief. Please understand that our public forums are not structured as question and answer sessions, but rather they are offered as opportunities to share your thoughts with the Board. In instances where the Board feels that there is a misunderstanding or inaccuracy, a member of the Board or Administration will address it in the Board Response portion of the agenda.

There are times when a member of the public makes a comment or asks a question about an employee. New Jersey statute does not permit us to discuss personnel issues in public. Also as a matter of law, a Board of Education may only vote for or against the hiring of an employee upon the recommendation of the superintendent. If the superintendent does not recommend a person, that person's name is not listed on the agenda and there is no vote on that action.

If it is necessary for the Board to go into executive session at the end of the meeting, we will provide an estimated length of time for the session and whether any action is anticipated to be taken upon returning to public session.

V. Public Forum on Agenda Items

No comments were made.

VI. Committee Reports

FINANCE COMMITTEE

BE IT RESOLVED THAT

1) RESOLUTION supplementing a maintenance reserve fund pursuant to N.J.S.A 18A:7F-41(6)(b) and NJAC 6A:23A-14.3(b)

WHEREAS, the Bernards Township Board of Education has established a maintenance reserve

WHEREAS, the Bernards Township Board of Education believes the supplementation of its maintenance reserve is consistent with efficient and effective management of district facilities and financial resources; now, therefore, be it

I. **Resolved**, that the Bernards Township Board of Education hereby authorizes the supplementation of its maintenance reserve fund with a transfer not to exceed \$2,400,000 pursuant to the authority under N.J.S.A 18A:7F-41(6)(b) and NJAC 6A:23A-14.3(b).

2) RESOLUTION supplementing a capital reserve pursuant to N.J.S.A 18A:7F-41(6)(a) and NJAC 6A:23A-14.3(a)

WHEREAS, the Bernards Township Board of Education has previously established a capital reserve pursuant to the authority under N.J.S.A. 18A:21-2 and 18A:7G-31 and

WHEREAS, N.J.S.A 18A:7F-41(6)(a) and NJAC 6:23A-14.3(a) allow the supplementation of a capital reserve and

WHEREAS, the Bernards Township Board of Education believes the supplementation of its capital reserve is consistent with efficient and effective management of district facilities and financial resources; now, therefore, be it

II. **Resolved**, that the Bernards Township Board of Education hereby authorizes the supplementation of its capital reserve fund with a transfer not to exceed \$800,000 pursuant to the authority under N.J.S.A 18A:7F-41(6)(a) and NJAC 6A:23A-14.3(a).

3) The Bernards Township Board of Education acknowledges receipt of the May 2012 Treasurer of the School Monies Report.

4) The Bernards Township Board of Education does hereby accept a donation from the **Cedar Hill School PTO** in the amount of \$12,000 for chairs, bookshelf, and library furniture at Cedar Hill School.

Mr. Markarian reviewed the Finance Committee items explaining the difference between capital and maintenance reserve, and the donation from the Cedar Hill PTO for the final media center furniture purchase.

Board President Susan McGowan acknowledged the Cedar Hill PTO donation and its fundraising efforts on behalf of the media center.

On motion by Ms. Cwerner, seconded by Mr. Byrne, Items #1 through 4 were brought forward for a vote.

After discussion by the Board in regard to the amount of funds being transferred to the maintenance reserve, it was suggested that the \$1,400,000 figure be raised to “not to exceed \$2,400,000.”

On motion by Mr. Koch, seconded by Ms. Cwerner, the amendment to Item #1 was approved by the following roll call vote:

“Ayes” - Mr. Byrne, Ms. Cwerner, Mr. Koch, Ms. Kusel, Ms. McKeon, Ms. Shah,
Ms. Wooldridge, Ms. McGowan

“Noes” - None

“Abstain” - None

By the following roll call vote the Board approved Items #1 through 4 under the Finance Committee:

“Ayes” - Mr. Byrne, Ms. Cwerner, Mr. Koch, Ms. Kusel, Ms. McKeon, Ms. Shah,
Ms. Wooldridge, Ms. McGowan

“Noes” - None

“Abstain” - None

AD HOC FACILITIES COMMITTEE

BE IT RESOLVED THAT

- 1) The Bernards Township Board of Education does hereby renew **Advocate** as Facilities Consultant for the 2012-13 school year at an annual cost of \$18,360, contract term July 1, 2012 to June 30, 2013.
- 2) The Bernards Township Board of Education received bids for the interior and exterior renovations to various schools on Friday, June 29, 2012, at 11:00a.m. Bids were received from the following companies:

		Alternate Bids			Unit Prices	
		Lockers Taken*	Casework Not taken	Cupola Not taken	Brick Repointing	
		Add	Add	Deduct	\$ Per Sq. Foot	
Contractor	Base Bid	Alt-01	Alt-02	Alt-03	UP-1	TOTAL
Tormee Construction Inc.	\$557,000	\$49,000	\$145,000	-\$40,000	\$15	\$606,000
Vanas Construction	\$624,500	\$47,000	\$165,000	-\$33,600	\$33	\$671,500
DeSapio Construction Inc.	\$798,860	\$58,325	\$170,000	-\$32,000	\$26	\$857,185

*The Business Administrator is authorized to include this alternate in the contract if locker installation can be arranged at a mutually agreeable time.

The Bernards Township Board of Education does hereby award the bid for the interior and exterior renovations to various schools to **Tormee Construction, Inc.** as the lowest responsible bidder contingent upon attorney review and execution of a mutually agreeable contract.

On motion by Mr. Koch, seconded by Ms. Kusel, Items #1 & 2 were approved by the following roll call vote:

“Ayes” - Mr. Byrne, Ms. Cwerner, Mr. Koch, Ms. Kusel, Ms. McKeon, Ms. Shah, Ms. Wooldridge, Ms. McGowan
 “Noes” - None
 “Abstain” - None

VII. Board Forum

Discussion was held regarding moving the date of the July Board of Education meeting forward to either Wednesday, July 18, or Thursday, July 19, at 4:00 p.m. Mr. Markarian requested that Board members e-mail him their availability/preference of date. The Finance Committee may need to meet prior to the Board meeting. The Facility Committee is scheduled to meet on Monday, July 2.

Mr. Siet and Mr. Markarian are discussing plans for a Board retreat. Mr. Markarian requested Board members notify him of their availability in August. The administrative retreat has been scheduled for August 7, 8 and 9. This retreat will include EE4NJ training as well as additional cabinet items requiring discussion.

Questions were asked regarding the grant award for EE4NJ and progress on the adult school.

VIII. Public Forum on Non Agenda Items

No comments were made.

IX. Adjournment

On motion by Ms. Shah, seconded by Ms. Wooldridge, and approved by all present, the meeting was adjourned at 4:40 p.m.

Respectfully submitted,

Nick Markarian
Board Secretary