



Dear Parents,

Order forms for the Staples School Kids school supplies will come home this week in your child's backpack.

Once again, we are offering this program as a service to the students and parents of our school. We believe this is a wonderful program for purchasing your child's **exact** school supplies for next year. Avoid the late August trips with the kids for school supplies (and avoid buying all those extra things that they really don't need)!!

The supply lists have been generated by our dedicated LCS teachers who have specified everything your children will need for next year!

Orders can be received until **Thursday, May 26th**. Please be sure to remit your order on time and legibly since each package is personalized with your child's name.

Please follow these simple steps when placing your order:

Step 1: An order form is needed for each child. Please print clearly and fill out completely.

Step 2: Make check(s) payable to LCS PTO

Step 3: Return your order forms and check to your child's homeroom teacher by **May 26, 2011. Late orders cannot be accepted after this date.**

Step 4: Online orders can be made at www.buildakit.net

If you have any questions, Please contact Kate Townsend at kate.a.townsend@gmail.com or Gina Giuditta at glg17@yahoo.com